

## Consultant Corporate Sustainability (100%, m/f/d), Boston

We are seeking to hire a full-time consultant for our office in downtown Boston. This team member will assist project managers and team members in a wide variety of projects in sustainability consulting, including strategy, quantitative assessments of sustainability and sustainability reporting and communications.

### About the Company

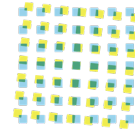
Sustainserv is a 30-person management consulting firm specialized in the development of corporate sustainability strategy, programs, and communications. Founded in 2001 by a team of PhD-trained scientists, Sustainserv has offices in Zurich, Switzerland, Boston, Massachusetts, Nashville, Tennessee and Frankfurt, Germany. Our international team combines its expertise in metric-driven analysis and communications to provide comprehensive sustainability solutions that drive business growth. Our experience in different cultures helps us to provide our clients with a global view on sustainability issues and to build bridges between partners in different parts of the world.

### Position Summary

This team member would be expected to support and contribute to multi-stakeholder consulting projects. Would support a team in sustainability strategy development, quantitative analysis and sustainability program implementation. Further, assist in the development of environmental and sustainability reports, most aligned with the guidelines of the GRI, SASB, TCFD, CDP and similar, supporting clients of various size and different industries. Consultants are expected to help develop new products and services for our consulting practice in close collaboration with the teams in Boston and Zurich and external partners. Assist in the development of project proposals, research reports, white papers, marketing materials, blog articles and other documentation.

### Minimum Requirements and Preferred Qualifications

- Bachelor/Master Degree in engineering, sciences, journalism/communications, business or related fields
- Relevant educational experience or preferred 1-3 years of experience in a professional consulting firm (environmental, communications or engineering) or equivalent
- Preferred 1-3 years' experience with environmental data accounting, life cycle analysis, greenhouse gas, energy and/or financial calculations
- A demonstrated interest in, passion for and knowledge of the subject of sustainability.
- Strong writer/editor and communicator.
- Strong organizational and time-management skills
- Ability to work under tight deadlines and show ability to use time efficiently
- Superb judgement and decision making
- Solutions-oriented
- Be a good listener
- Strong computer skills (MS Office, including Powerpoint, Excel and MS Word)



### Benefits, Wages and Work Expectations

- Competitive salary and bonus structure
- 4 weeks vacation plus public holidays and Christmas/New Years full week break.
- Health/dental insurance
- Retirement plan
- In office (downtown Boston 3 days per week), WFH Mondays and Fridays.
- ~40-45 hours per week with exceptions
- T-passes provided

### FLSA and Employment Status

[Exempt, full-time]

### How to Apply

To apply, please send a resume, cover letter and all other supporting documents directly to: [jobs@sustainerv.com](mailto:jobs@sustainerv.com)

The Company is an equal opportunity employer, drug-free workplace, and complies with ADA regulations as applicable.

All applicants are considered for all positions without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, national origin, ancestry, physical/mental disability, medical condition, military/veteran status, genetic information, marital status, ethnicity, alienage or any other protected classification, in accordance with applicable federal, state, and local laws. By completing this application, you are seeking to join a team of hardworking professionals dedicated to consistently delivering outstanding service to our customers and contributing to the financial success of the organization, its clients, and its employees. Equal access to programs, services, and employment is available to all qualified persons. Those applicants requiring accommodation to complete the application and/or interview process should contact a management representative.

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